



STATE OF NEW YORK
DEPARTMENT OF CORRECTIONS
AND COMMUNITY SUPERVISION

Inquiry Regarding the Timeliness of Investigation

*(Instructions: Provide all requested information, sign, date and **mail** to the Office of the Bureau Chief. Any documentation submitted after you mail this form must also be mailed to the same address.)*

To: _____, Bureau Chief

On _____, I submitted to my Parole Officer a written request for permission to have parental contact with biological/adoptive minor child(ren). All documentation that must be submitted by me in connection with this request was provided to my Parole Officer on _____. As of this date, I have not been provided with a decision granting, granting in part, or denying my request. I have been advised by my Parole Officer that the investigation of my request and related decision have been delayed because:

Would you kindly investigate this delay and ascertain the reasonableness of the delay.

Submitted by (print name): _____

Date of Birth: _____

DIN/NYSID #: _____

Current Address: _____

Signed: _____ Date: _____